



**BELLE CHASSE ACADEMY, INC**  
**100 Fifth Street, NAS/JRB**  
**Belle Chasse, LA 70037**  
**504 433 5850/504 433 5590 (Fax)**

Subject: Asbestos Policy

In 1986, the United States Congress passed the Asbestos Hazard Emergency Response Act (AHERA) which required the U.S. Environmental Protection Agency (EPA) to establish Federal regulations that safeguard our Nation's school children from asbestos exposure in school buildings.

It is the policy of the Belle Chasse Academy to comply with the AHERA requirements to identify, manage, and abate asbestos material in its school facility. However, the Belle Chasse Academy was constructed in 2002 and has no without asbestos-containing building materials (ACBM) or ACBM specified in any of the Construction Documents. This is certified by the attachments, which are available for public inspection on the Belle Chasse Academy website under the Banner "About Us," or in person at Belle Chasse Academy.

Although there is no asbestos in the Belle Chasse Academy, the Director of Operations, Michael J. Rocks, is assigned as the contact for matters associated with asbestos.

  
Michael J. Rocks

Mathes Briere Architects  
Billes/Manning Architects

A Joint Venture

201 St. Charles Avenue, Suite 4100  
New Orleans, Louisiana 70170  
Phone (504) 586-9303  
Fax (504) 582-1305

Project: Belle Chasse Academy  
Belle Chasse Naval Air Station  
Columbus General Properties, L.L.C.  
Belle Chasse, Louisiana  
Project No. 8992

Subject: Regulatory Requirements:  
ACBM Statement

August 20, 2003

Mr. Terry Fairchild  
Naval Air Station – Joint Reserve Base  
400 Russel Avenue  
New Orleans, Louisiana 70143-5012

Dear Mr. Fairchild:

Let this letter serve, as our statement as the Architect of Record for the above-captioned project, that, to the best of our knowledge, Belle Chasse Academy had no asbestos containing building materials, or ACBM, specified in any building materials specified in the Construction Documents.

If you have any further questions, please do not hesitate to contact the writer.

Yours very truly,

MATHES BRIERRE ARCHITECTS  
BILLES/MANNING ARCHITECTS  
A JOINT VENTURE



Edward C. Mathes  
Chairman

ECM/jcr

cc: Billes/Manning Architects  
Attn: Mr. Wm. Raymond Manning, AIA

# Mathes Brierre

ARCHITECTS

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Project: Addition of Theater/Classrooms and  
Support Areas  
Belle Chasse Academy  
Belle Chasse Naval Air Station  
Belle Chasse, Louisiana  
Project No. 9971

August 17, 2016

Subject: Regulatory Requirements:  
ACBM Statement

Mr. Michael J. Rocks  
Belle Chasse Academy  
100 Fifth Street  
NAS/JRB New Orleans  
Belle Chasse, Louisiana 70037

Dear Mr. Rocks:

Let this letter serve, as our statement as the Architect of Record for the above-captioned project, that, to the best of our knowledge, the above-captioned project for Belle Chasse Academy had no asbestos containing building materials, or ACBM, specified in any building materials specified in the Construction Documents.

If you have any further questions, please do not hesitate to contact the writer.

Yours very truly,

MATHES BRIERRE ARCHITECTS



Edward C. Mathes  
Chairman

cc: Belle Chasse Academy  
Ms. Jane Dye

ECM/jcr

# Asbestos Management Plans for Schools and State Buildings

## Frequently Asked Questions about Asbestos-in-Schools

Please note that the Louisiana asbestos regulations can be found in the Louisiana Air Quality Regulations, LAC 33:III.Chapter 27 and LAC 33:III.Subchapter M. Section 5151 on the Environmental Regulatory Code web page at:  
<http://www.deq.louisiana.gov/portal/tabid/1674/Default.aspx>

### 1. What is asbestos?

Asbestos is the name given to a number of naturally occurring fibrous minerals that are mined for their useful properties such as thermal insulation, chemical and thermal stability, and high tensile strength.

### 2. What are the health effects of asbestos exposure?

Asbestos exposure can lead to diseases such as lung cancer, asbestosis (lung scarring), and mesothelioma (cancer of the lung cavity lining). There is a long latency period for these diseases. It could be 30 years after exposure before symptoms of disease begin.

### 3. Is there asbestos in the school building(s)?

It is very possible that there is asbestos in the school building(s). Asbestos can be found in various places within schools. Friable asbestos, or asbestos that can be broken by hand pressure, is of greatest concern because these fibers can most easily be released into the air and inhaled into the lungs. Examples of potentially hazardous materials include: friable asbestos-containing boiler wrap, pipe wrap insulation, ceiling tiles, and wallboard.

### 4. Is it dangerous to have asbestos containing material in school building(s)?

Not necessarily, undamaged asbestos that is properly managed in place poses little health risk to students, faculty or other school staff. However, it is important that the proper school designated authorities regularly inspect asbestos containing materials to ensure the asbestos materials remain intact. Asbestos can pose a hazard to students, teachers, and school employees when it is disturbed and becomes airborne and therefore breathable. It is a US EPA and Louisiana Department of Environmental Quality (DEQ) policy that undamaged non-friable asbestos is best left undisturbed and managed in place. Removing asbestos often has the potential to create a greater health risk than leaving it undisturbed.

### 5. Wasn't asbestos banned and then removed from schools years ago?

Asbestos products, with few exceptions, are not currently banned in the United States and are still "managed-in-place" in thousands of schools nationwide under requirements set forth by the federal **Asbestos Hazard Emergency Response Act (AHERA)** and the Louisiana

**Environmental Regulatory Code (ERC), Title 33:Part III, Chapter 27:**

***Asbestos-Containing Materials in Schools and State Buildings Regulation.*** It is possible that asbestos containing materials were completely removed from the school. It is, however, more likely that asbestos is currently managed in place within the school.

6. Will students, faculty or other school staff who have been in a building with asbestos need to see a physician?

Not necessarily, asbestos does not pose a health risk if it is managed properly. However in the event that the asbestos containing material may have been disturbed and made friable causing possible exposure to asbestos fibers in the air, a physician should be consulted that specializes in lung disorders or occupational exposures.

7. Is the school district required to do anything about asbestos-in-schools?

Yes, AHERA passed by Congress in 1986 and the **Louisiana ERC, Title 33: Part III, Chapter 27: *Asbestos-Containing Materials in Schools and State Buildings Regulation*** requires all public school districts, for profit private schools, and non-profit private schools, including charter schools that provide elementary, secondary, college, or post-graduate education to inspect their schools for asbestos containing building material and prepare management plans which recommend the best way to reduce the hazard from any asbestos that may be present. Options include repairing damaged asbestos containing material, spraying it with sealants, enclosing it, removing it, or keeping it in good condition so that it does not release fibers. The plans must be developed by accredited management planners and approved by the State. The school authority must notify parent, teacher and employer organizations of the plans, and then the plans must be implemented. The school district must also perform periodic surveillance of asbestos containing material every 6 months in its schools. Federal and state regulations also require accreditation of abatement designers, contractor/supervisors, workers, building inspectors, and school management plan writers.

8. What is an asbestos management plan?

An asbestos management plan is required to provide documentation of the recommended asbestos response actions, the location of asbestos within the school, and any action taken to repair or remove the material. The school authority must maintain records to be included in the Asbestos Management Plan. These records include among other things:

- List of the name and address of each school building and whether the building has asbestos containing building material, and what type of asbestos-containing material.
- Date of the original school inspection.
- The plan for re-inspections.
- A blueprint that clearly identifies the location of asbestos-containing building material that

remains in the school.

- A description of any response action or preventive measures taken to reduce asbestos exposure.
- A copy of the analysis of any building material, and the name and address of any laboratory that sampled the material.
- The name, address, and telephone number of the "designated person" to ensure the duties of the local education agency (LEA) are carried out.
- A description of steps taken to inform workers, teachers, and students or their legal guardians about inspections, re-inspections, response actions, and periodic surveillance.

9. Do teachers or employees have the right to access the school's management plan?

Parents, teachers, and school employees, or their representatives, have the right to inspect the school's asbestos management plan. The school must make the plan available within a reasonable amount of time.

10. Does this management plan have to be updated periodically?

The asbestos management plan must be updated with information collected during periodic surveillance every 6 months, re-inspections every 3 years, and every time a response action is taken within the school. Also, records of annual notifications to parents, teachers, and staff concerning the availability of the school's asbestos management plan must be included within the asbestos management plan files.

11. Are all schools required to have an asbestos management plan?

All schools are required to have an asbestos management plan. There is an exclusion for conducting inspections and 3-year re-inspections for asbestos in schools built after October 12, 1998. These schools must have a certification in writing from the building architect or project engineer that no asbestos containing building materials was specified as a building material in any construction document for the building. The asbestos management plan must include the certification that the school does not contain asbestos, as well as all other requirements. Inspections and 3-year re-inspections for asbestos are not required under this exclusion.

12. Does the school district have to inform parents, teachers, and staff of asbestos that is in the school?

Schools are required to notify parents, teachers, and staff once a year about the availability of the school's asbestos management plan and of any asbestos abatement activity taking place



# FEDERAL REQUIREMENTS FOR ASBESTOS MANAGEMENT IN SCHOOLS

## EPA Regional Asbestos Coordinators

EPA Region 1  
One Congress Street  
Suite 1100  
Boston, MA 02114

EPA Region 2  
290 Broadway, 21st Floor  
New York, NY 10007

EPA Region 3  
1650 Arch Street  
Philadelphia, PA 19103

EPA Region 4  
61 Forsyth Street, S.W.  
Atlanta, GA 30303-8960

EPA Region 5  
77 West Jackson Blvd.  
Chicago, IL 60604

EPA Region 6  
1445 Ross Avenue  
Dallas, TX 75202

EPA Region 7  
901 N. 5th Street  
Kansas City, KA 66101

EPA Region 8  
999 - 18th Street, Suite 300  
Denver, CO 80202

EPA Region 9  
75 Hawthorne Street  
San Francisco, CA 94105

EPA Region 10  
1200 Sixth Street  
Seattle, WA 98101

## Information on Compliance with AHERA Requirements for Superintendents of Schools, Headmasters, Directors, Asbestos Inspectors & Management Planners

The Environmental Protection Agency (EPA) has developed this guidance to help Local Education Agencies (LEAs) achieve compliance with the **Asbestos-Containing Materials in Schools** regulation (40 CFR Part 763).

These regulations, in effect since 1986, require that public and not-for-profit non-public, elementary and secondary schools be inspected to determine the presence of asbestos-containing building materials and that asbestos management plans be developed as a result of those inspections. State requirements may vary. Contact your state agency for more information.



### EPA Asbestos Line

1-800-471-7127

### EPA Asbestos in Schools Website

[http://www.epa.gov/asbestos/asbestos\\_in\\_schools.html](http://www.epa.gov/asbestos/asbestos_in_schools.html)

## Designated Person

The **Local Education Agency (LEA)** must designate a person (designated person) to ensure that the responsibilities of the LEA, as detailed in the regulations, are properly implemented.

- The LEA must verify that this individual has received proper training. The individual is not required to be a licensed asbestos consultant. There is no specific training course for the designated person; however, the EPA has developed a "**Designated Person's Self-Study Guide**" that details the required specific background knowledge the designated person must have. You can find this **guide** at <http://www.epa.gov/asbestos/schools.html>.
- The **Asbestos Management Plan (AMP)** for schools must include a true and correct statement signed by the designated person certifying that the general responsibilities of the LEA have been or will be met.
- In the event that the designated person leaves his or her position, the LEA *must ensure that a new individual is identified and appropriately trained to serve as the designated person*. The newly identified designated person must then sign the aforementioned statement of certification. The designated person must have a basic knowledge of the health effects of asbestos, the detection, identification and assessment of asbestos-containing material, options for controlling asbestos-containing material, asbestos management programs, and relevant federal and state regulations concerning asbestos.

## Reinspection

The LEA must retain the services of a licensed asbestos inspector or management planner to conduct a reinspection every **three** years subsequent to implementation of a management plan.

- *Triennial reinspections must include an inspection of each area of every building that is leased, owned, or otherwise used as a school building.*



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
PREVENTION, PESTICIDES AND  
TOXIC SUBSTANCES

Michelle Sanchez  
Arizona Dept. of Education  
1535 West Jefferson Street  
Phoenix, AZ 85007

Dear SEA Charter Schools Program Grant Administrator:

In 1986, the United States Congress passed the Asbestos Hazard Emergency Response Act (AHERA) (15 U.S.C. §§ 2641-2656), which required the U.S. Environmental Protection Agency (EPA) to establish Federal regulations that safeguard our Nation's school children from asbestos exposure in school buildings. In 1987, and pursuant to AHERA, EPA promulgated the "Asbestos in Schools Rule" (40 CFR Part 763, Subpart E), which set forth specific regulatory requirements designed to protect students, teachers, and other school employees from exposure to asbestos contained within non-profit private and public primary and secondary schools.

The growth of charter schools in the United States, occurred, for the most part, after the original AHERA asbestos inspection deadline of October 1988 for school buildings subject to AHERA. We believe that this may be a contributing factor to our recent discovery that many of our Nation's charter schools, which are subject to AHERA, may be unaware of their responsibilities under AHERA and the Asbestos in Schools Rule. The EPA and the Department of Education are committed to ensuring that our Nation's school children, teachers, and school employees are protected from asbestos exposure by providing AHERA compliance assistance to local education agencies and their school(s).

The AHERA asbestos in schools rule is mandatory. The rule is enforceable by law, and schools may be subject to monetary penalties if they are not in compliance with its requirements. EPA and the Department of Education hope that we can bring charter schools into compliance by helping to inform them about the requirements.

We ask that you, as a State Education Agency (SEA) charter schools program grant administrator, help us in this effort by making information regarding AHERA and the Asbestos in Schools Rule available to the charter schools with whom you work. With your help, we can ensure that charter schools are aware of their responsibilities under AHERA and the Asbestos in Schools Rule, and can take the appropriate steps to protect their students, teachers, and other school employees from possible asbestos exposure.



Enclosed you will find a complete list of the EPA Regional Asbestos Coordinators whom you and your individual charter school representatives can contact for additional information on AHERA and the Asbestos in Schools Rule. Also enclosed are two fact sheets on asbestos in schools and a copy of EPA's recently updated guidance entitled *The ABC's of Asbestos in Schools*. In addition, you and your charter schools can find more information at [http://www.epa.gov/asbestos/asbestos\\_in\\_schools.html](http://www.epa.gov/asbestos/asbestos_in_schools.html). You or your individual charter school representatives may also check with their EPA Regional Asbestos Coordinator (contact information enclosed) who can provide appropriate State contact information and more specific information on the implementation of AHERA requirements in your State. You may also contact Robert Courtnage of the National Program Chemicals Division at EPA Headquarters in Washington, DC, for further information. He can be reached at 202-566-1081.

Sincerely,



Maria J. Doa, Ph.D.  
Director  
National Program Chemicals Division  
Office of Pollution Prevention and Toxics  
U.S. Environmental Protection Agency



Dean Kern  
Director  
Charter Schools Program  
Office of Innovation and Improvement  
U.S. Department of Education

Enclosures

## Written Notification Regarding Availability of the AMP

At least once each school year, the LEA must provide written notification to parent, teacher, and employee organizations regarding the availability of the Abestos Management Plan and any response actions taken or planned.



- This notice must be dated and a copy placed in the AMP.
- The AMP must describe the steps taken to notify parents, teachers and employee organizations. Acceptable methods of notification include placing a notice in the school handbook, mailing a letter to each household, or placing an ad in a local paper.



## Periodic Surveillance

After the AMP has been implemented, the LEA must conduct periodic surveillance in each building that it leases, owns, or otherwise uses as a school building at least once every six months.



The purpose of surveillance is to look at all known or suspect asbestos-containing building materials (ACBM) and note any changes in the material.

Periodic surveillance does not need to be conducted by a licensed consultant. It is often conducted by custodial or maintenance personnel.



## Custodial & Maintenance Training and Short-Term Worker

All maintenance and custodial staff who may work in a building that contains asbestos-containing building materials (ACBM) must receive at least **two** hours of asbestos awareness training whether or not they are required to work with ACBM.

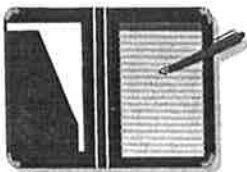
- Maintenance and custodial staff conducting any activities that will result in the disturbance to ACBM must receive an additional **fourteen** hours of training.
- The LEA must ensure that new custodial and maintenance employees are trained within **sixty** days after commencement of employment.
- The LEA must ensure that short-term workers who may come in contact with asbestos (e.g. utility repair workers) are informed of the location of ACBM.



## Record-Keeping Requirement

The LEA must maintain records required by the regulations to be included in the Asbestos Management Plan. This includes:

- a copy of prior inspection and/or reinspection reports;
- documentation related to the training provided to custodial and maintenance employees;
- periodic surveillance forms;
- dated statements regarding operations and maintenance activities;
- a copy of the annual notice of the management plan availability;
- a copy of all reports on response actions taken; and
- a copy of the updated management plan in each school.



## Compliance/Enforcement

EPA is committed to providing assistance to LEAs to ensure compliance with regulatory requirements. While it is the goal of EPA to provide LEAs with assistance in achieving regulatory compliance voluntarily, **LEAs that fail to comply with existing regulatory requirements will be subject to enforcement action.** Contact your Regional Asbestos Coordinator for more information.



EPA REGIONAL ASBESTOS COORDINATORS  
August 2004

REGION	NAME
EPA Region 1 One Congress St. Suite 1100 Boston MA 02114-2023	Jim Bryson (MailCode = CPT) 617-918-1524 Nick Leonardi 617-918-1636 617-918-1505 FAX
EPA Region 2 Air Branch 290 Broadway 21 <sup>st</sup> floor New York NY 10007-1866	Bob Fitzpatrick 212-637-4042 212-637-3998 FAX
EPA Region 3 1650 Arch Street Philadelphia PA 19103	Tia Chambers (MC = 3WC32) 215-814-2164 215-814-3114 FAX
EPA Region 4 61 Forsyth St. SW Atlanta GA 30303-8960	John Hund 404-562-8978 404-562-8972, 8973 FAX
EPA Region 5 77 W. Jackson Blvd. Chicago IL 60604	Phil King (MC = DT-8J) 312-353-9062 312-353-4788 FAX
EPA Region 6 1445 Ross Avenue Dallas TX 75202-2733	John West (MC = 6PD-T) 214-665-3127 214-665-6762 FAX
EPA Region 7 901 N. 5 <sup>th</sup> Street Kansas City KS 66101	Larry Hacker (MC = ARTD/R7) 913-551-7602 913-551-7065 FAX
EPA Region 8 999 18 <sup>th</sup> Street Suite 300 Denver CO 80202-2466	Brenda South (MC = 8ENF-T) 303-312-7076 303-312-6409 FAX
EPA Region 9 75 Hawthorne Street San Francisco CA 94105	Ron Tsuchiya (MC = CMD-4-2) 415-947-4168 415-947-3583 FAX
EPA Region 10 1200 Sixth Avenue Seattle WA 98101	Carmen Caldwell (MC = WCM-128) 206-553-4762 206-553-8509 FAX

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