



MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
**Belle Chasse Academy, Inc.**  
A Louisiana Nonprofit Corporation  
8 April 2019

The meeting of the Board of Directors of the Belle Chasse Academy, Inc. was held at the Belle Chasse Academy School, located aboard NAS-JRB, New Orleans, in Belle Chasse, LA at 6:30 P.M. on Monday, April 8, 2019.

The Chairman called the Board to order at 6:30PM.

The following directors of the Corporation were present:

Steve Summers	Weinburg K. Allen
David Eustis	James Miller
Cherie Soileau-Varisco	Christopher Edwards
Renee Richoux-Keiser	Holly Moore
Jan Clayburn	Georgette Smith

Dr. J. Berengher Brechtel, Dr. Gayle Melville and CDR Robert Barbee were absent.

Frank Endom, Esq. was present.

Jane Dye and Cara Mack were present from the Belle Chasse Academy Staff.

The Chairman asked to defer a motion to accept the minutes from the February 2019 meeting until the next meeting.

**School Leader's Report:** The current enrollment stands at 957. The wait list stands currently at 134, none of which are active duty. Mrs. Dye presented on professional development, the new reading program, audits results, inspection outcomes, the gala, and various school activities.

**Director of Operations:** Mrs. Dye stated that Belle Chasse Academy has a debt service ratio of 2.61 and 304 days of operating cash on hand. Board members signed the document stating they have seen the current financial statements.

**Committee Reports:**

**Legal and Governance:** No report.

**Finance Report:** No report.

**Nominating Committee:** No report.

**Base Liaison Officer:** No report.

**Unfinished Business:** none

**New Business:**

The Chairman called for agenda item; **Financial Disclosure Reminder:** Mr. Endom reminded Board members of the May 15th deadline to complete the disclosure. It was recommended that members make a copy of the proof of completion prior to submission. The importance of completing the disclosure by the deadline was stressed and the school leader was charged with making sure the deadline is met.

The Chairman called for agenda item; **ESSA and IDEA Annual Meeting:** This was due by April 1, 2019. It was completed on March 21, 2019.

The Chairman called for agenda item; **End of School Year Timeline:** Kindergarten graduation will take place on May 17th. 8th grade promotion will occur on May 21<sup>st</sup>. The week of May 20-23 will be half days and May 24th is a teacher work day.

The Chairman called for agenda item; **Committee Membership:** The Chairman reviewed the current committee assignments to ensure they were in accordance to the by-laws. The committees are as follows:

Nominating Committee: Jan Clayburn, Renee Richoux-Keiser, Cherie Soileau-Varisco, and Georgette Smith

Finance Committee: David Eustis, Steve Summers, Jan Clayburn, and James Miller

Legal and Governance: Steve Summers, Gayle Melville, Weinburg Allen, and Chris Edwards


**Chair Announcements:**

Mr. Summers circulated the roster for members to check their information for accuracy. He also encouraged members to be more supportive of the annual Gala going forward.

The Chairman announced that this would be Cara Mack's last Board meeting as she is leaving BCA at the end of the school year and moving to Atlanta to join her family there. Mr. Summers thanked Cara for her steadfast commitment and the extraordinary contributions she has made over her many years of service to the Board, wished her the best of luck in her new adventures and acknowledged that she will truly be missed.

Mr. Allen motioned to adjourn the meeting. Mrs. Richoux-Keiser seconded the motion. The Chairman called for a vote and the motion passed unanimously. The next board meeting was set for June 3, 2019 at 6:30. The meeting was adjourned at 7:10.

Respectfully Submitted,

  
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Weinburg Allen,  
Secretary

**APPROVED:**

  
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Steve Summers,  
Chairman of the Board