



MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
BELLE CHASSE ACADEMY, INC.
A LOUISIANA CORPORATION
October 7, 2019

Meeting of the Board of Directors of Belle Chasse Academy, Inc. was held at the Belle Chasse Academy School, located aboard NAS-JRB, New Orleans, Louisiana at 6:30 P.M. on Monday, October 7, 2019.

Call to Order: The Chairman called the Board to order at 6:43 p.m.

Pledge of Allegiance: Conducted and led by the Chairman.

Roll Call: The Chairman stated that a quorum had been met.

The following directors of the corporation were present:

Steve Summers	CDR Robert Barbee
David Eustis	Dr. James Miller
Cherie Soileau-Varisco	Jan Clayburn
Dr. J. Berengher Brectel	Georgette Smith
Christopher Edwards	Dr. Gayle Melville

Weinburg Allen, Renee Richoux-Keiser and Holly Moore were absent.

Frank Endom, Esq. was present.

Gary Bair, Chairman, and Joseph Bekeris, Secretary, of the Belle Chasse Educational Foundation were present

Jaimee Boyd, attorney, Foley & Judell, LLP was present.

Michael Rocks, Sheila Glass, Jane Dye and Penny Warriner were present from the Belle Chasse Academy staff.

The Chairman stated that Weinburg Allen, secretary, was out of town, and that Cherie Soileau-Varisco would be the acting secretary for this meeting to execute documents necessary to complete the Sunflower Bank transaction.

The Chairman acknowledged the presence of Belle Chasse Educational Foundation Chairman, Gary Bair and Secretary, Joseph Bekeris.

Review/Approval of Minutes

The Chairman stated that the minutes of the July 19, 2019, August 5, 2019 and September 19, 2019 board meetings needed to be approved. Mrs. Dye stated that the July 19, 2019 minutes had been approved at the August 5, 2019 meeting, but needed to be amended to reflect a start time of 5:10 p.m. The Chairman asked for a motion to amend the July 19, 2019 minutes to reflect a start time of 5:10. Dr. Brechtel moved to accept the July 19, 2019 minutes as amended. Mr. Eustis seconded the motion. The Motion passed unanimously.

The Chairman stated that the August 5, 2019 minutes had one error, the misspelling of Jan Clayburn's name as Jan Clayton. The Chairman asked for a motion to accept the minutes of the August 5, 2019 meeting with the correction of Jan Clayburn's name. Ms. Clayburn moved to accept the minutes as corrected. Mr. Edwards seconded the motion. The motion passed unanimously.

The Chairman asked for a motion to accept the minutes of the special board meeting held on September 19, 2019. Ms. Clayburn moved to accept the minutes of the September 19, 2019 special board meeting. Ms. Smith seconded the motion. The motion passed unanimously.

The Chairman stated he would like to rearrange the agenda and start the meeting with Unfinished Business to finalize the details of the Sunflower Bank bond refinancing transaction.

Unfinished Business: Jamiee Boyd, attorney with Foley and Judell, bond counsel, reviewed the term sheet that had been approved by board members of Belle Chasse Educational Foundation (BCEF) and Belle Chasse Academy, Inc. (BCA) for the Sunflower Bank transaction. She stated as bond counsel they had been papering the transaction with a Lease Finance Agreement which sets out the terms of the transaction. She reviewed that agreement along with other documents related to the Sunflower transaction that had been provided to the board. She stated that the BCEF board had adopted a unanimous resolution authorizing the Sunflower transaction and authorizing the BCEF Chairman and Secretary to execute the documents to finalize the transaction. She stated that on the table was

a resolution for the BCA board to authorize the Sunflower transaction and to authorize the BCA Chairman and Secretary to execute the documents to finalize the Sunflower transaction. Ms. Boyd then read the resolution to the board. The Chairman asked for a motion to approve the resolution as presented. Mr. Eustis moved to approve the resolution. Mr. Edwards seconded the motion. The motion passed unanimously. The Chairman stated that the resolution would be signed by himself and acting secretary, Cherie Soileau-Varisco.

School Leader's Report: Mrs. Dye reported the following: Current enrollment is 917, 45 active duty short of what was planned upon and normally enrolled, 11 on active duty waiting list and 95 civilians on waiting list. The school has been in touch with Navy Federal Housing (Patrician Management), NAS/JRB, MARFORRES, and base housing numbers are also down. There has been no deactivation of military units to explain the decrease in lower enrollment and base housing occupancy. The school has reached out to military monitors/detailers to provide information about school age military dependent children in the greater New Orleans area. The school has also reached out to Patrician Management, and the school has captured 90% of active duty living on the bases. Mrs. Dye stated the decrease in enrollment left BCA with approximately \$600,000.00 less than budgeted, but through buyout of some staff contracts and receiving grant money from DODEA they have made up approximately \$400,000.00. The School will also save approximately \$170,000.00 through the bond refinancing. Mrs. Dye reported that the good financial news was BCA had been approved to receive the following grants-21st CCCL, \$679,575.00 per year for 3 years; 8G Block grant, \$8,642.00; and Jazz Fest grant, \$3000.00. Additionally each grade levels submitted for Target Field Trip grants which BCA usually receives 4 out of 8. Mrs. Dye reviewed Professional Development which had occurred since the last board meeting: Content Leader Training, Mentor Training, Learn Zillion, IReady Training, Core Knowledge Language Arts, IQWEST, Tier 1 Science Curriculum, Achievement Network, and Emeril Culinary Garden and Teaching Kitchen Training. Mrs. Dye reviewed the Charter School Performance Compact and reported that BCA would be compliant for 2018-2019. Mrs. Dye then reviewed events that had taken place at BCA since the last board meeting-Parent Summit, Student Orientation, Kindergarten Orientation, Popsicle Meet and Greet Kindergarten students and Open House with approximately 621 students with parents approximately 1000 attending. Mrs. Dye concluded her report reviewing upcoming events at BCA in October.

Director of Operations: Mr. Rocks presented the unaudited BCA Financial Report & Supplemental Data dated August 31, 2019. He said the auditors from Bruno & Tervalon had been at BCA. Mrs. Glass stated they hoped to have the

audit completed by the end of November and that the 401K audit was completed. Mrs. Dye stated that with the cash on hand they would be making some capital improvements for maintenance and repair to the older buildings at BCA, but would still maintain 100 days of cash on hand as required by the Sunflower Bank transaction. Mrs. Dye also discussed the need to replace the 17 year old modular buildings and she discussed the desire to replace those with permanent buildings and the need to get a waiver of the setback the base currently has on that property.

Committee Reports:

Legal and Governance: No report.

Finance Report: No report.

Nominating Committee: No report.

The Chairman reminded the board members that the end of the year was approaching and they should begin thinking about bringing on new board members and officer elections.

Base Liaison Officer: CDR Barbee reported that in connection with the concerns about school enrollment in the next year the base would be gaining another unit, an international training squadron, which eventually could impact BCA.

New Business:

The Chairman called for agenda item: **Universal Screens:** Mrs. Dye reviewed the handout provided to the board related to the new tool i-Ready which is used as a universal screen for all students which takes the place of Portland Diagnostics for math and DIBELS for K-6. Mrs. Dye also provided the board with a document listing all of BCA's After School Activities.

The Chairman called for agenda item: **Remediation/Extended Learning Opportunities:** Mrs. Dye reviewed the document provided to the board documenting students requiring remedial support during the school day and year long after school support.

The Chairman called for agenda item: **Additional SPS Elements:** Mrs. Dye explained the handout provided to the board with 2019 LEAP Science scores broken down by grade level.

The Chairman called for agenda item: **Student Fee Policy:** Mrs. Dye reviewed the documents provided to the board with the current BCA Student Fee

Policy and the suggested revisions to change the student fee amount to \$25.00 and change the last two paragraphs regarding payment of athletic fee and procedure for seeking waiver of fee as a result of a statute change in the last legislative session. The Chairman asked for a motion to accept the Student Fee Policy as revised. Dr. Brechtel moved to accept the Student Fee Policy as revised. Dr. Miller seconded the motion. The motion passed unanimously.

The Chairman called for agenda item: **Behavioral Health Services Policy (Revision)**: Mr. Endom reviewed the document provided to the board with the current BCA Behavioral Health Services Policy with the proposed changes in bold. The changes in this policy are also a result of a statute change in the last legislative session. He explained the bulk of the changes are in defining "applied behavior analysis services". The Chairman asked for a motion to accept the Behavioral Health Services Policy as revised. Dr. Brechtel moved to accept the Behavioral Health Services Policy as revised. Mr. Eustis seconded the motion. The motion passed unanimously.

Chair Announcements: None.

Dr. Brechtel moved to adjourn the meeting. Dr. Melville seconded the motion. The Chairman called for a vote and motion passed unanimously.

The next board meeting was set for December 2, 2019 at 6:30 p.m. The meeting was adjourned at 7:55 p.m.

Respectfully submitted:


_____, Secretary


_____, Chairman of the Board